

# Trinity College Pathways School Student Code of Conduct August

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## 1 OBJECTIVES

Trinity College is an affiliated College of the University of Melbourne. The Pathways School consists of the Trinity College Foundation Studies program, the Trinity College Academic English Program, the Young Leaders program and other short programs.

The purpose of this Code is to set out the standards of behaviour that the College expects of you. Failure to meet these standards of behaviour may affect your enrolment.

The College reserves the right to review and make changes to this Code from time to time.

## 2 SCOPE

2.1 This Code applies to all students whether on or off-campus in the Trinity College Foundation Studies program, the Trinity College Academic English Program, Young Leaders program and other short programs conducted by the Pathways School. It does not apply to staff who are subject to a separate Staff Code of Conduct.

2.2 This Policy should be read in conjunction with the

- 3.1 Trinity College is an educational community in which all conduct is based on respect and consideration for others. The values of Trinity College are: Excellence, Community and Diversity. If you as a student breach this Code of Conduct, you may be disciplined under the Pathways School Disciplinary Procedure (see link).
- 3.2 This Code outlines your commitment to advocate and practise respect for all people, regardless of gender, race, religion, disability, marital status, sexual orientation, or any other attribute, and to actively encourage other students to do likewise.
- 3.3 The College itself, once informed of a possible breach of the Code, may decide to investigate the possible breach. A person does not have to make a complaint for the Code to be activated.
- 3.4 In addition to the Pathways School Complaint Procedure, you can access outside services for advice and support (such as the police or relevant government departments) at any time. This will be undertaken at your own cost.

**Commitment to Child Safety**

- 3.5 Trinity College is committed to safety and wellbeing of all students, however, students who are less than 18 years of age are protected by government mandated Child Safety Standards. Trinity College has zero tolerance for child abuse.
- 3.6 Trinity College is committed to promoting child safety by providing a child safe environment where children and young people are safe and feel safe, and their voices are heard about decisions that affect their lives. The College has a Child Safety Committee which monitors its child safe practices. Particular attention will be paid to the cultural safety of indigenous children and children from culturally and/or linguistically diverse backgrounds, as well as the safety of children with a disability.
- 3.7 Every person involved in Trinity College is responsible for ensuring the safety and wellbeing of all students, particularly those who are less than 18 years of age.

## 4 EXPECTED BEHAVIOUR

4.1 As a student you are expected to exhibit

### ***Respect and empathy for, and responsibility to others***

- 4.8 You should show respect, empathy and consideration for others, so that all may live, study, and work in harmony, and so that community members including online of every background is respected, safe, and included.
- 4.9 You should be aware that members of staff are in a position of authority over students. Relationships of a sexual or otherwise intimate nature between staff and students are not acceptable in any circumstances.
- 4.10 Bullying is inappropriate and unacceptable behaviour. The College will not tolerate workplace bullying under any circumstances. Discrimination, harassment, vilification, victimisation, and inappropriate touching are expressly prohibited.
- 4.11 You should be aware that your statements and actions have an impact upon other members of the College and on the reputation of Trinity College as a whole. You should ensure that you act and speak in such a way that you do not bring disrespect upon yourself others or the College, nor bring the College into disrepute.

### ***Ethical and honest behaviour***

- 4.12 You must behave with personal integrity and honesty. You must accept the consequences of your own actions, apologise where appropriate, and practise ethical and responsible behaviour in your dealings with others.
- 4.13 At all times, and in all dealings with external parties, you must uphold the good name

## 5 REQUIRED BEHAVIOUR

5.1 It is a condition of your continued enrolment within an academic program that you:

- Arrive on time and attend at least 80% of all lectures and classes.
- Make satisfactory academic progress and submit assessments on time.
- Take responsibility for learning and seek help from staff.
- Be informed about Pathways School Policies and Procedures.
- Provide accurate personal information and update this information regularly.
- Comply with academic conventions concerning referencing using the work of others.
- Respect Trinity College facilities and property.
- Look after personal property and keep it secure.
- Abide by any collegewide health directives issued by the college (Eg maintenance of vaccination status)
- Be informed about course requirements.
- Be organised and plan for deadlines.
- Prepare for class, participate actively and cooperate with others in a group activities.
- Treat staff and other students with respect and courtesy.
- Show sensitivity towards other cultures and respect the opinions of others.
- Provide honest, respectful feedback on the course.
- Speak English especially

- Failure to comply with reasonable direction by staff or authorities, including the policies and procedures of the College.
- Inciting misconduct or covering up wrongdoing.
- Disorderliness, rudeness to staff.
- Use of illegal drugs.
- Use of alcohol under the age of 18.
- Assault, violence and threat of violence.
- Attempts to influence staff.
- Any breach of your student visa or Australian law.
- Any breach of the Child Safety Policy or Child Safety Laws.

## 7 BREACHES OF THE CODE

7.1 The College will treat all possible breaches of the Code seriously.



